

Moving Into The Village

When it comes to moving in to your new home at The Village, we have some handy contacts and simple guidelines set out below to ensure that your relocation is as smooth and easy as possible.

Step 1 Service Suppliers and Re-location Services

You should arrange to have your own accounts set up with your chosen service providers within 14 days of your settlement date to ensure that your services are not terminated.

Electricity

Energy Australia 13 15 35
AGL 131 245

Each apartment requires an account to be opened in the occupant's name.

The account should be set up within 14 days from settlement to ensure that the service is not terminated. Currently the service is being provided by Energy Australia. Please call your preferred supplier to set up your account.

Individual electricity metres are located in secured common area service cupboards. The Building Manager will provide access to service providers should they require access to these metres.

Gas

Energy Australia 13 15 35
AGL 131 245

All apartments are provided with gas to the cook top and some may have an external gas point. Gas is also used for the provision of hot water to apartments. Each apartment has a separate gas and hot water metre, located in the laundry, and requires an account to be opened in the occupant's name. Currently the service is being provided by Jemena who installed the metres. Please call your preferred supplier to set up your account.

Telephone / Data / Internet

Telstra 9934 4111 (local store) or 1800 283 407
Optus 9078 1500 (local store) or 1800 501 430

Each apartment has a number of telephone outlets in living rooms and/or bedrooms depending on the apartment layout. These points are suitable for connecting telephones or computers. Internet connection in more than one room at the same time will require a router.

Subscription TV

Foxtel 131 787

Your building has been provided with cabling to receive Foxtel and permission for a dish is not required by your Strata Manager/Body Corporate. Please call Foxtel to set up your account.

Change of Address

Contact Australia Post to cancel and redirect your mail on 13 13 18

Your mail box can be found near the entry to your building, you will be given a key to the mail box in your settlement package.

Postal addresses for The Village

| | |
|------------------------|-----------------|
| Brimbecomb 1101 – 1606 | 1 Sylvan Avenue |
| Brimbecomb 3101 – 3803 | 3 Sylvan Avenue |
| Cove 101 – 404 | 5 Sylvan Avenue |
| Dobroyd 7101 – 7802 | 7 Sylvan Avenue |
| Dobroyd 9101 – 9802 | 9 Sylvan Avenue |
| Wyndham 101 – 602 | 2 Sylvan Avenue |
| Lauderdale 101 – 404 | 4 Sylvan Avenue |
| Harthill 101 – 303 | 6 Sylvan Avenue |

Example – if you were apartment 102 Harthill, your address would be:

102/6 Sylvan Avenue, Balgowlah NSW 2093

Donate

St Vincents De Paul, Brookvale Centre 9905 0424

The Centre will arrange collection of your goods (no damaged goods please). Alternatively, you may donate your goods to your chosen charity.

Step 2 Book Your Move In Time – Booking Your Time

A booking system is in place to ensure that lifts are available for residents to move in and out of their apartment. This system is managed by your Stockland Customer Relations Team and your Building Manager.

To ensure that the quality of the common areas are maintained, a condition report for the common areas, lifts and lobbies, will be completed before and after your move. Please ensure that all possible care is taken to preserve the quality of the finishes in the common areas.

There are 2 time slots available:

- 9:30 am – 12.30 pm
- 1.00 pm – 4.00 pm

You will need to contact your Building Manager to arrange a time slot to be allocated to you and access to the car park and lifts for the removalist. The lift will be padded to protect your furniture and prevent damage to the lift.

The Day of Your Move

Trucks should access the development via the residential car park entry on Griffith Street. The entry level of the carpark is referred to as Level P2, the lower level of the residential carpark is referred to as P1.

At the bottom right of the Griffith Street entry ramp there is an area marked in white paint for truck manoeuvring and unloading. The maximum height in the residential loading area is 4.5 metres.

Furniture is to be unloaded inside this area onto trolleys and wheeled to the lift that corresponds to your building. The lift for your building can be identified by the signage and coloured frames around the lift door – please see table provided below for the location of your lift and the colour of the frame.

| BUILDING | CARPARK ACCESS LEVEL | LIFT FRAME COLOUR |
|---------------------|----------------------|-------------------|
| Harthill | P1 | Blue |
| Lauderdale | P1 | Violet |
| Dobroyd 9109 - 9802 | P1 | Green |
| Brimbecomb | P2 | Red |
| Cove | P2 | Yellow |
| Wyndham | P2 | Orange |
| Dobroyd 7101 – 7804 | P2 | Green |

Residential Building Lifts – Location

Lift Dimensions - All buildings

1950 deep x 1450 wide x 2300 high

The lifts to access Harthill, Lauderdale and Dobroyd apartments 9101 - 9802 is on P1 – the lower residential car park level. Furniture for these buildings is to be transported one level down in the freight hoist located next to the visitor parking spaces at the bottom left of the Griffith Street ramp and then taken to the lift corresponding to that building.

Freight Hoist Dimensions for Harthill, Dobroyd and Lauderdale

The roller door opening is 2100 high x 2300 wide. The dimension of the hoist platform is 2900 long x 2300 wide.

Most removal companies require the return of boxes and we request that these empty boxes are not left in common areas or the garbage room.

Step 3 Protecting Your Apartment

Once you have moved into your home, any marks, dents or scratches that occur to walls or surfaces as a result of moving in are the responsibility of the owner to rectify. Here are some hints to reduce this occurring:

- Try to avoid scuffing, chipping or knocking walls, doorframes and ceilings
- Put protective soft covers/towels on items that have sharp corners or edges
- Do not drag heavy items across carpets or tiles

Step 4 Spread the Word – You Have Moved to The Village

Don't forget to update your family, friends, organisations and associations that you have moved address. Here is a quick checklist of people to notify that you have changed address:

- Stockland Customer Relations
- Insurance company
- Bank
- Roads and Traffic Authority (driving license)
- Employer
- Doctor and dentist
- School
- Mobile phone provider
- Family and friends
- Taxation Office
- Electoral Commission